# Student Experience Committee

## Terms of Reference

### Statement of Purpose

The Student Experience Committee addresses priority issues regarding improvement projects and initiatives, and sponsors a coordinated and coherent school-wide strategy pertaining to the quality of the student experience that is not connected to matters of curriculum or teaching and learning quality and policies. Priorities might include strengthening of English language proficiency support, employability services, transition and orientation programs.

### Roles and Responsibilities

* To provide leadership for the interaction of student representatives across all of the School’s programs.
* To develop a coherent School strategy for extra curricula student experience initiatives, e.g. Peer-to-Peer Mentoring Program, Orientation Week, Student-Staff Partnerships and Career Mentoring Programs
* To leverage UQ initiatives to enhance the experience of all students in Pharmacy school programs
* To develop initiatives to identify problems pertinent to the student experience and lead the development of solutions.
* To lead initiatives that build student cohesion and comradery across all programs and within each year level, e.g. Staff - Student Forums.
* To provide constructive input based on feedback from their year levels, into School core activities, such as Orientation Week, SSAF funding suggestions.
* To capture the student voice and develop a dialogue around experiences, initiatives and activities.
* To ensure that equity, diversity and inclusion are a cornerstone of all activities of the Committee.

### Membership

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| Position | Name |
| Director of Student Experience (Chair) | Dr Jacqui Bond |
| Academic that teaches into the BPharm (Hons) |  |
| Academic that teaches into the MPIP |  |
| Academic that teaches into the MClinPharm |  |
| Academic that teaches into the ITP |  |
| QPSA representatives – across all years |  |
| Student representatives MPIP |  |
| Student representatives MClinPharm |  |
| Student representatives ITP |  |
| Secretariat (Student & Academic Services Team member) | Emma Best |
| Ex-Officio | HOS, School Manager |

Other School, Faculty and UQ staff may be invited to contribute to meetings on a case-by-case basis.

Meeting Frequency:

Meetings will be held at least monthly.

Quorum:

A quorum shall be half the members plus one.

Sub-Committees:

None

Meeting Records:

Committee records are subject to the Public Records Act 2002 Qld and therefore must be retained in accordance with the University’s records management policy. Responsibility for ensuring appropriate records management for the Committee rests with the Secretary under the direction of the Chair of the Committee. All Committee documentation will be retained on the School’s shared drive. Terms of Reference will be considered at the start of each calendar year